

**Community Board 9  
890 Nostrand Avenue  
Brooklyn, New York 11225**

**Youth Services Committee  
Meeting Minutes**

**January 6, 2020**

**Attendance**

Mattijs Limberger – Committee Chair  
Donnique Burke, Community Committee Member  
Talesia Felder, Community Committee Member  
Valerie Fleming – Community Committee Member  
Primo Lasana – Community Committee Member  
Riel Peerbooms, Community Committee Member  
Rashidah Siddiqui – CB9, Committee Member  
Ada Terry – Community Committee Member

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Previous business

- Only 3 people were able to attend the last meeting due to inclement weather
- It was decided there to cancel the job readiness event
- Perhaps only introduce one new piece each year

Agenda – Event Planning

Key:

- - Items covered
  - Tasks and to do
- Financial Literacy event will be Feb 8<sup>th</sup>
- The event will take place at Flatbush Beacon (655 Parkside)
- March Career Expo
- Perhaps one last
- Just waiting on Carver bank individuals, everyone else is good to go: Talesis (Instagram, Financial Matters), Phi Beta Sigma (Rho Epsilon Sigma Chapter) (youth and Fin lit), Jude Bernard (Brooklyn Bank)
- Every room has a smartboard which has internet access
  - Chromebooks are available, and all connect to the internet
- Is anyone bringing freebies? Rashidah's Law firm will bring 4 gift cards, one for each classroom, and she will reach out to each company to see
- Time frame – 11-2 for the event – 10-3 for members of the committee
- Every student would rotate through each room

- Order granola bars for the morning, Pizza and water have been ordered for the afternoon
- Manual attendance sheet, sign in with stickers
- Beacon will need sign in sheets manual, we can also use Google sheets with different tabs
- Use Eventbrite for the event creation
- What to do with parents – If we have space, they can go with the kids, if we don't, they will have to go to an overflow room.
- The presenters are asking what we want them to do
- We should ask them to bring writing materials at the event
  - Cafeteria first, then rotate
  - Maybe have a census table present, but afraid we may overwhelm
  - Donnique, Talisha, Primo, Ada leading registration
  - Paper sign-in in the classroom
  - Bags and tags
  - Take paper registration on the second rotation
- Group Shepherds will have to keep time.
  - To be requested – nametags, stickers, tablecloths, candy for the table,
  - Primo does spreadsheet – first, last, email
- Wednesday, April 22<sup>nd</sup> date for Expo
- Google form for vendors