

**Community Board 9  
890 Nostrand Avenue  
Brooklyn, NY 11225**

**Rules of Conduct for Community Board Meetings  
NYC Community Board 9, Brooklyn**

This meeting of New York City Community Board 9, Brooklyn, is called to order on \_\_\_\_\_ at \_\_\_\_\_ under the applicable statutes of New York State, the New York City Charter, the Bylaws of Community Board 9, and Robert's Rules of Order.

Community Board 9's policy is to encourage detailed discussion of matters before the Board at our committee meetings and at public hearings. Persons wishing to speak on the agenda item(s) at the monthly meeting are allowed three (3) minutes during the Public Session to address those item(s) on the agenda.

Specific service delivery requests or complaints should be brought to the attention of the District Manager or their staff by contacting the Community Board's office at 718-778-9279 between the hours of 9:00 am and 5:00 pm, Monday through Friday, or by email: [bk09@cb.nyc.gov](mailto:bk09@cb.nyc.gov) or by visiting our website: [www.communitybrd9bklyn.org](http://www.communitybrd9bklyn.org) through which a message can also be transmitted to the Community Board.

Other matters of civic interest, except for partisan political appeals and advertising of for-profit enterprises, may be brought before the Board during our scheduled **Public Comment Period**, which lasts exactly 30 minutes and begins at the end of the Public Session. Members of the Board are expected to remain for the **Public Comment Period**.

Persons wishing to speak during the **Public Comment Period** may pre-register by calling the Community Board office or may sign up before the 30-minute period has elapsed. Speakers must be in the room before the 30-minute **Public Comment Period** closes. Each speaker will be permitted to speak for up to three (3) minutes, and may not receive additional time from another speaker. Speakers are directed to address the assembly from the front of the room. At the conclusion of the three (3) minute period, each speaker must leave and return to his or her seat.

The intent of the **Public Comment Period** is to permit the Board and the community a chance to hear diverse perspectives on public issues. I encourage anyone wishing to speak in the **Public Comment Period** to sign up now with either Evelyn Williams or Jacqueline Welch at the table (in back) or (at side) of the room.

Community Board 9 has an obligation to conduct its business in an orderly manner. Any person preventing the meeting from continuing may be asked to leave, and, if necessary, will be escorted from the room by the Police.

Adopted this 26<sup>th</sup> Day of January, 2016

By the Members of NYC Community Board 9, Brooklyn